

PLEASE NOTE THE VENUE AND TIME

SWANWICK PARISH COUNCIL

Clerk to the Council

Email: clerk@swanwickparishcouncil.org.uk

www.swanwickparishcouncil.org.uk

Phone: 07510170571



9th May 2019

Dear Councillor

You are summoned to attend the **STATUTORY ANNUAL PARISH COUNCIL MEETING** to be held at **Meeting Rooms, rear of Baptist Church, Derby Road, Swanwick** on **Thursday 16th May 2019 at 7pm.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate), both available at the meeting.

C Miles

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk.

2. Election of Chair

3. Election of Vice Chair

4. Co-Option of Councillors

5. All Councillors, Chairman & Vice Chairman to sign the Declaration of Acceptance of Office

6. Register of Members' Interests

7. To determine whether to re-instate Parish Council Committees or continue with Lead Councillors.

8. Variation of Order of Business

9. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 10D of Public Participation.

10. Public Participation

A) Public Attendance & Speaking: Residents wishing to speak need to book in with the Clerk, preferably prior to the meeting by email/phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and/ or organisation recorded and published in the minutes of the meeting. Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At the start of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chair.

B) Parish Council Members' observations will be taken alongside Reports from any Borough and County Councillors attending.

C) Police Matters

Information about the Safer Neighbourhood Team's activity in the area and an interactive crime map are available on the following web pages
www.police.uk/derbyshire/NR06/

D) Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

11. Minutes of Full Council

11.1 To receive the Minutes of the Meeting held 18th April 2019

12. Planning Matters

12.1 Planning Applications for comment: All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

13. Clerk's Report

- 13.1** To review Standing Orders May 2016 (Rev. 06/17)
- 13.2** To review Financial Regulations May 2016 (Rev. 06/17)
- 13.3** To review Customer Complaint Procedure May 2016 (Rev. 06/17)
- 13.4** To review Code of Conduct May 2017 (Rev. 06/17)
- 13.5** Review of inventory of land and assets including buildings and office equipment May 2017
- 13.6** Review of the Council's Publication Scheme May 2016 (Rev. 06/17)
- 13.7** Review of Retention of documents May 2016 (Rev. 06/17)
- 13.8** Review of the Council's and/or staff subscriptions to other bodies
- 13.9** Vacancies in the office of Parish Councillor
- 13.10** Councillor Attendance record 2018/19

14. Chair's Report (Verbal Report)

15. Councillors' Updates

Website activity & Social Media
Well Dressing 2019
Village Hall Working Group Meeting
Defibrillator Working Group

16. Correspondence & Circulars (copies are available on the website)

16.1 DALC 06 - 2019

17. Accounts

17.1 To approve urgent payments made to the following:

Date	Payment Ref	To Whom Payable	Reason	Amount £
03.04.19	3864	G Soudah	Chairs/Clerks Phone & B/band	37.82
17.04.19	D/D	Haven Power	Electric Utility	14.00
24.04.19	3866	2nd Swanwick Scout Group	Flowers WD19	25.00
24.04.19	3867	Lynne Barnett (CTS)	Flowers WD19	25.00
24.04.19	3868	Swanwick School & Sports College	Flowers WD19	25.00
24.04.19	3869	Swanwick W.I.	Flowers WD19	25.00
24.04.19	3870	Swanwick Primary School	Flowers WD19	25.00
24.04.19	3871	Swanwick Hall School	Flowers WD19	25.00
25.04.19	BACS	STW	New Temp Connection	2,568.38
26.04.19	BACS	Salaries	Mth 1 Year end 2020	2720.29
26.04.19	BACS	HMRC Cumbernauld	Mth 1 Tax & NI Contribution	691.24
26.04.19	BACS	Grasstrack	Gardening Maintenance Mar 18	252.00
26.04.19	BACS	Platinum Electrical	Stress Testing Nov 2018	741.66
26.04.19	BACS	Iansprint	Copying Jan-Mar 2019	57.12
26.04.19	BACS	Swanwick Baptist Church	Room Hire Jan-Mar 2019	90.00
26.04.19	BACS	2nd Swanwick Centenary Centre	Room Hire Apr 2019	25.00
30.04.19	DD	NEST	Mth 1 Pension Deduction & Employer Contribution	230.14
30.04.19	DEBIT CARD	O2	Clerks mobile Phone	30.60
30.04.19	DEBIT CARD	Gee Jays	Well Dressing Frame Sundries	22.41
30.04.19	DEBIT CARD	Amazon	Printer Cartridges	23.99
			Total	7654.65

17.2 To approve payments to the following:

To Whom Payable	Payment Ref	Reason	Amount £
Iansprint	BACS	Labels for Well Dressing	28.80
Iansprint	BACS	May 2019 Newsletters	225.00
KC Building Services	BACS	Ground works etc for temp services	4651.12
Grasstrack	BACS	April 2019 Maintenance	896.00
B Wood	BACS	Internal Audit 2018/19	113.20
Two Counties Trust	BACS	Hire of Dining Hall – Well Dressing 2019	378.00
The Chair	CHQ	1st Half Chair's Allowance	400.00
Staff	BACS	Mth 1 Year End 2020 Salaries	2719.89
HMRC	BACS	Mth 1 Tax & NI Contribution Year End 2020	691.64
NEST	D/D	Mth 1 Pension Deduction & Employer Contribution Year End 2020	230.14
		Total	10333.79

17.3 Income Received:

Date	Remittance	Amount £
29.04.19	BACS April 2019 Precept	81137.50
01.05.19	BACS HMRC VAT Repayment 03/19	3529.31
	Total	84666.81

18. Bank Reconciliation

Cash Book Reconciliation

01.05.19

Opening Balance 01.04.19	181,054.23	
Receipts to 30.04.19	84,666.81	
Sub Total		265,721.04
Payments to 30.04.19	7,734.65	
Unpresented cheques 2018/19	150.00	
Sub Total		7,584.65
Closing Balance 30.04.19		258,136.39
Bank Balance at 30.04.19		258,136.39

19. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

20. Items for the next Agenda

Items are invited for inclusion in next month's agenda

21. Date of Next Meeting: 20th June 2019 at the Meeting Room at the rear of the Baptist Church, Derby Road.

**SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 18th April 2019 at 7.30pm**

Present: Cllrs Adams, Barnett, Goodier, King, Payne, Soudah & Trenear.
Clerk C Miles,

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

J Briggs, & R Castledine, D Smith, A Wildgoose and J McGarry

657/2019 APOLOGIES:

Cllr Chidlow

658/2019 VARIATION OF ORDER OF BUSINESS

None

659/2019 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

None

660/2019 PUBLIC PARTICIPATION

660.1/2019 Public Speaking –

None

660.2/2019 Member's Observations

Cllr Adams noted that this was his last meeting as a Councillor.

Cllr Goodier noted that the problem with moped/scooters riding through the footpaths between the top of the Brackendale Estate and the Mentmore area, seemed to have calmed down, The Clerk reported that the local PCSO's had been looking into the matter and would continue to do so, but DCC said that they could not restrict the access to the footpaths due to the Disability Discrimination Act.

660.3/2019 POLICE MATTERS

All information regarding all police matters is on their website

www.police.uk/derbyshire/NR06/

The Clerk informed the Councillors, that if any residents had any problems with mopeds etc they must phone 101 and report it to the Police.

**660.4/2019 REPRESENTATIONS OR EVIDENCE FROM MEMBERS
DECLARING A PREJUDICIAL INTEREST**

None

661/2019 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of Full Council held 21st March 2019 are received as correct account of the meeting. The minutes were signed by the Chair.

662/2019 PLANNING MATTERS

662.1/2019 Planning Applications

No representations or comments received & no Planning Applications considered.

663/2019 CLERK'S REPORT

The Clerk's report was presented by the Clerk.

663.1/2019 Notice of vacancy in the Office of Parish Councillor

Members noted the update.

663.2/2019 Councillor Attendance record 2018-19

Members noted the update.

663.3/2019 Statutory Annual Parish Council Meeting 16th May 2019

Members noted the update.

663.4/2019 Limited Assurance Review of Annual Return for the Year ended 31st March 2019

RESOLVED:

To authorise the Clerk to pay the Limited Assurance review fees of £400 (plus VAT).

663.5/2019 Annual Governance Statement 2018-19

RESOLVED:

To approve the Annual Governance Statement for year ended 31st March 2019.

The Chair Cllr G Soudah signed the Annual Governance Statement 2018-19. The Clerk signed the Annual Governance Statement.

663.6/2019 Accounting Statement 2018-19

The Accounting Statement 2018-19 certified on 12/04/2019 by the Clerk/RFO was presented to Members.

RESOLVED:

To approve the Annual Accounting Statement for year ended 31st March 2019.

The Chair Cllr G Soudah signed the Annual Accounting Statement 2018-19.

663.7/2019 Annual Internal Audit 2019

RESOLVED:

To authorise the Clerk to appoint an Internal Auditor and to pay the appropriate fees on completion of the audit.

663.8/2019 Exercise of Public Rights

RESOLVED:

To approve the 30 day period commencing Monday 17th June 2019 to Friday 26th July 2019 for the exercise of public rights. **Notice to be posted on 14th June 2019.**

664/2019 CHAIR'S REPORT

As the Annual Parish Meeting was held prior to the Full Council meeting and the Chair has nothing further to report.

665/2019 COUNCILLORS' UPDATES

665.1/2019 Website Activity & Social Media

Analysis of website activity in March 2019 is as follows –
Facebook reached 293.

SPC Website had 232 visits.

The Chair commented that the Council would look at upgrading the web site, later this year.

665.2/2019 Village Hall Working Group

Although a meeting was scheduled to meet tonight last minute apologies resulted in insufficient people attending.

The contractor has completed the temporary services piping and we are now waiting for STW and Western Power to connect them.

665.3/2019 Defibrillator Working Group

The group has not met up recently.

2 defibrillators are to be ordered for the following sites -

Swanwick Primary School at the South Street location for installation in June.

Cray's Hill site but we are still waiting for a quote from AVBC for the electrical fitting. The Clerk is to phone AVBC to chase this matter.

665.4/2019 Well Dressing - Saturday, 18th May 2019

It was noted that the Clerk has applied for a grant from DCC to help pay for the climbing wall, will know if successful by end of April and everything else is in place.

666/2019 CORRESPONDENCE & CIRCULARS

Noted

667/2019 ACCOUNTS

667.1/2019 RESOLVED: To approve urgent payments

Date	Cheque	To Whom Payable	Reason	Amount £
18.03.19	D/D	Haven Power	Electric Utility	14.00
26.03.19	BACS	Grasstrack	Gardening Maintenance Feb 18	252.00
29.03.19	DEBIT CARD	Haven Power	Disconnection of single phase meter	126.00
29.03.19	DEBIT CARD	Amazon	Well Dressing Paper Plates	19.80
29.03.19	DEBIT CARD	Western Power	Temporary supply of 3 phase electricity	1,337.30
			Total	1749.10

667.2/2019 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
Iansprint	BACS	Copying Jan-Mar 2019	57.12
Swanwick Baptist Church	BACS	Meeting Room Hire Jan-Mar 2019	90.00
		Total	147.12

667.3/2019 Income Received Noted

Date	Remittance	Amount £
04.03.19	BACS ROW Maintenance DCC	315.00
26.03.19	605968 Defib Donation from Stan Brewster's Family & Friends	500.00
	Total	815.00

668/2019 BANK RECONCILIATION**Noted:**Cash Book Reconciliation 29.03.19

Opening Balance 01.04.18	129,149.34	
Receipts to 29.03.19	156,061.31	
Sub Total		285,210.65
Unpresented cheques 2017/18	3,958.50	
Payments to 29.03.19	100,197.92	
Unpresented cheques 2018/19	0.00	
Sub Total		104,156.42
Closing Balance 29.03.19		181,054.23
Bank Balance at 29.03.19		181,054.23

669/2019 EXCLUSION OF PRESS & PUBLIC

None

670/2019 ITEMS FOR THE NEXT AGENDA

None

671/2019 DATE & TIME OF NEXT MEETING:

Date of Next Meeting: 16th May 2019 at the Meeting Room at the rear of the Baptist Church, Derby Road. This meeting is the **STATUTORY ANNUAL PARISH COUNCIL MEETING.**

Meeting closed at 19.36

Signed:

Date:

13. Clerk's Report to Swanwick Parish Council Meeting 16th May 2019

13.1 To review Standing Orders May 2016 (Rev. 06/17)

A review of the Standing Orders May 2016 (Rev. 06/17) is required by the Chair/Clerk.

The Proposal

13.1.1 To approve the review of Swanwick Parish Council Standing Orders 2016

13.1.2 To approve publication of the Standing Orders to the Parish Council website.

13.2 To review Financial Regulations May 2016 (Rev. 06/17)

A review of the Financial Regulation adopted in May 2016 is required by the Chair/Clerk.

The Proposal

13.2.1 To approve the review of Swanwick Parish Council Financial Regulations 2016

13.2.2 To approve publication of the Financial Regulations to the Parish Website.

13.3 To review Customer Complaint Procedure May 2016 (Rev. 06/17)

A review of the Customer Complaint Procedure 2016 is required by the Chair/Clerk.

The Proposal

13.3.1 To approve the review of the Customer Complaint Procedure 2016 and

13.3.2 To approve publication of the Customer Complaint Procedure on the Parish Council website.

13.4 To review Code of Conduct May 2017 (Rev. 06/17)

A review of the Code of Conduct May 2017 (Rev. 06/17) is required by the Chair/Clerk.

The Proposal

13.4.1 To approve the review of the Members' Code of Conduct and

13.4.2 To approve publication of the Members' Code of Conduct on the Parish Council website.

13.5 Review of inventory of land and assets including buildings and office equipment May 2017.

A review of the Asset Register is required by the Chair/Clerk.

The Proposal

13.5.1 To approve the review of the inventory of land and assets including buildings and office equipment May 2017.

13.6 Review of the Council's Publication Scheme May 2016 (Rev. 06/17)

A review of the Council's Publication Scheme May 2016 (Rev. 06/17) is required by the Chair/Clerk.

The Proposal

13.6.1 To approve the review of the Council's Publication Scheme and

13.6.2 To publish the Council's Publication scheme on the Parish Council website.

13.7 Review of Retention of documents May 2016 (Rev. 06/17)

A review of the Retention of Documents policy is required by the Chair/Clerk.

The Proposal

13.7.1 To approve the review of the Council's Retention of Documents Policy and

13.7.2 To publish the Retention of Documents Policy on the Parish Council website.

13.8 Review of the Council's and/or staff subscriptions to other bodies.

Members will recall that the 2019-20 subscription for DALC was approved at the meeting on 21st March 2019 Minute no. 643.3/2019. There are no further staff subscriptions.

13.9 Notice of vacancy in the office of Parish Councillor

There are now a total of three vacancies for Parish Councillors. I urge members to increase the effort to persuade any resident to consider applying to be co-opted as a Parish Councillor.

13.10 Councillor Attendance record 2018-19

Members are reminded to notify the Clerk of any apologies (barring emergencies) well in advance of the morning of the council meeting. This is to ensure that the Clerk is aware that the meeting is quorate or needs to be rearranged if not quorate.

Councillor Attendance Record May 2018 – April 2019

Name	May 17	June 21	July 19	Aug HOLS	Sept 20	Oct 18	Nov 15	Dec 20	Jan 17	Feb 21	Mar 21	Apr 18	%	2017-18
Adams	√	X	X		X	√	X	√	X	√	√	√	55%	55%
Barnett	X	√	√		√	√	√	√	√	√	√	√	91%	64%
Chidlow	√	X	√		√	√	√	X	X	√	√	X	64%	10%
Davies	X	√	X		X	√	X	√	X	X	-	-	33%	45%
Goodier	-	-	-		-	-	-	√	√	√	X	√	80%	-
King	√	X	√		√	√	√	√	X	√	√	√	82%	73%
Payne	√	√	√		√	√	√	√	√	√	√	√	100%	100%
Soudah	√	√	√		√	X	√	√	√	√	√	√	91%	100%
Trehear	-	-	-		-	-	-	√	√	√	√	√	100%	-
Hayes	X	X	X		X	X	X	X	X	X	X	X	0%	0%
Wilson	X	√	X		√	√	√	X	X	X	√	X	45%	64%
Smith	X	X	X		X	X	X	X	X	X	X	X	0%	0%
Marshall-Clarke	X	X	X		X	X	X	X	X	X	X	X	0%	0%

Derbyshire Association of Local Councils



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Circular No. 06/2019

To all Member Town and Parish Councils and Parish Meetings

GENERAL CIRCULAR

In this Circular:

- **DALC Spring Seminar 2019 – A huge success**
- **Precept increases for Parish & Town Council Sector across the country**
- **Community Infrastructure Levy (CIL) Legal Briefing**
- **Plunkett trusteeships**
- **Police and Crime Commissioner Spring Newsletter**
- **Funding streams currently available**
- **Changes to pension credit**
- **Derbyshire Lamp Post Poppy 2019**

1. **DALC SPRING SEMINAR 2019 – A HUGE SUCCESS**

A fantastic day was had by all at the recent DALC Spring Seminar. Both delegates and trade stand holders gave very positive feedback for the day – so much so that we have already booked the same venue for next year! We are grateful for the feedback given and will be looking to build on the success of our panel discussions alongside speakers on key topics. Congratulations go to Wingerworth Parish Council who won the prize draw for a bench from TDP Ltd outdoor furniture, based in Wirksworth.



Wingerworth Chair, Cllr Diana Ruff with DALC Chief Officer, Wendy Amis, sitting on the bench

2. PRECEPT INCREASES FOR THE PARISH AND TOWN SECTOR ACROSS THE COUNTRY ARE JUST 1p PER DAY

Figures released today by the Ministry for Housing, Communities and Local Government (MHCLG) show the average increase in the small share of council tax raised by local (parish and town) councils will increase by a penny a day in 2019/2020.

Overall council tax requirement in 2019/2020 will be £31.4bn, with £554 raised by local councils; this is an overall increase of £1.8bn on last year, with the small share levied by local councils increasing by £36m.

The average Band D council tax set by local authorities will be £1,750 an increase of £78 per year, with the average Band D parish share going up by £3.65 per year, or 1p per day, from £6404 to £67.69.

This small increase and additional investment in local communities reflects the growing role and importance of local councils as they support local communities, take on responsibilities previously provided by other levels of local government such as open spaces, street cleaning, libraries and youth services, and meet residents' needs through other activities such as improving health and well being.

3. COMMUNITY INFRASTRUCTURE LEVY (CIL) LEGAL BRIEFING

Although most of the Planning authorities in Derbyshire have not adopted use of the Community Infrastructure Levy, this may be of some help to some. NALC Legal Services commissioned Planning Futures think-tank to prepare a briefing on CIL (Community Infrastructure Levy) expenditure for local councils which is available to read [here](#).

4. PLUNKETT TRUSTEESHIPS

The Plunkett Foundation (a rural community business membership organisation) are advertising to recruit **two new trustees** to take forward its work and implement its new strategic plan. The Plunkett Foundation is especially seeking candidates with knowledge, experience and contacts in fundraising, research, communications and marketing. **Find out more about the role**

5. POLICE AND CRIME COMMISSIONER SPRING NEWSLETTER

The Police and Crime Commissioner has published their latest 'Spotlight' newsletter, highlighting the work of the Commissioner, the police and other partner agencies. If you have not received a copy you can read it [here](#).

6. FUNDING STREAMS CURRENTLY AVAILABLE

NATIONAL LOTTERY AWARDS FOR ALL

National Lottery Funding can help to make a difference in your community. National Lottery Awards for All offers funding from £300 to £10,000 to support what matters to people and communities.

Continue reading: <https://www.tnlcommunityfund.org.uk/funding/under10k>

VEOLIA ENVIRONMENTAL TRUST

We support community and environmental projects across England through the Landfill Communities Fund, using money provided to us by Veolia.

Continue reading: <https://www.veoliatrust.org/>

REACHING COMMUNITIES ENGLAND

Flexible funding over £10,000 for up to five years to organisations in England who want to take action on the issues that matter to people and communities.

Continue reading:

<https://www.tnlcommunityfund.org.uk/funding/programmes/reachingcommunities-england#section-1>

LANDFILL COMMUNITIES FUND

SUEZ Communities Trust provides funds to not-for-profit organisations to undertake work that is eligible under the Landfill Communities Fund (LCF).

Continue reading: <https://www.suezcommunitiestrust.org.uk/apply-forfunding/england/>

THE WORLDS FIRST PLATFORM FOR CIVIC PROJECTS

Spacehive is the UK's dedicated crowdfunding platform for places.

Continue reading: <https://www.spacehive.com/>

COMMUNITY ASSET FUND

Our Community Asset Fund is a programme dedicated to enhancing the spaces in your local community that give people the opportunity to be active.

Continue reading: <https://www.sportengland.org/funding/community-asset-fund/>

CARRIERS FOR CAUSES

Carriers for Causes grants are available for good causes within two miles of a One Stop shop. Grants of up to £1000 will be available to support projects that 'benefit local communities - helping to improve lives and local places'.

Continue reading: <https://www.groundwork.org.uk/Pages/Category/Carriers-for-Causes-uk>

ANGLING IMPROVEMENT FUND

The next round of funding from the Angling Improvement Fund (AIF) became available at midday on 25th April and close on 4th July, hence you will have plenty of time to complete an application.

Applications will only be accepted using the on line application form. If you have not already registered please follow the link below and do this as soon as possible;

<https://grants.anglingtrust.net/>

7. CHANGES TO PENSION CREDIT

Pensioners in Derbyshire who have partners of working age are being urged to contact DCC's welfare rights service for advice about recent rule changes to their benefits. The Department for Work and Pensions announced recently that from the 15 May 2019, pensioners whose partners are younger than the state retirement age of 65 and make a new claim no longer qualify for a means-tested top-up benefit called pension credit.

Instead, they'll need to claim universal credit alongside their younger partners – which could mean that some couples will be losing more than £7,000 a year.

More details here: <https://www.derbyshire.gov.uk/council/news-events/news-updates/news/mixed-age-pensioner-couples-urged-to-get-advice-about-rule-changes.aspx>

There is a limited number of printed 'Act Now' leaflets about this topic if Parish Clerks / Council's would like copies. Please email adultcare.info@derbyshire.gov.uk with your name and address.

8. DERBYSHIRE LAMP POST POPPY 2019

Last year The Royal British Legion spent £49.3m on services and support to improve the lives of the Armed Forces community in the UK and in 28 countries worldwide. The Legion uses donations in many ways including providing crisis grants, researching the long lasting impact of blast injuries on the body, lobbying the government on issues that affect our community, sport and art based recovery programmes and advising on benefits and money issues.

None of this would be possible without the public's generous support. Thank you to all councils that got involved with our 'Lamp Post Poppy' campaign; you raised in excess of £23,000 for our Armed Forces struggling with difficulties today. If you would like to get involved again this year please contact **Lilly Clements** lclements@britishlegion.org.uk Tel: **07918 562 624**. The deadline for any orders is 1st September 2019.

The theme for this years appeal and 2019 remembrance is 'Remember Together'. The Royal British Legion will be remembering the many Allied, Empire and Commonwealth nations which have come to the aid of Britain in defending its freedoms, values, and way of life. We will be asking the nation to "Remember Together" with them, and to commit itself to the memory and support of our Armed Forces community. Thank you again for your continued support.

Best wishes, Lilly.

Lilly Clements
Community Fundraiser - Derbyshire
Mobile: 07918 562 624
lclements@britishlegion.org.uk

**Wendy Amis
Chief Officer**

April 2019

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TRAINING & EVENTS DIARY

DATE	SUBJECT	CIRCULAR/ REF	VENUE	COST	CPD POINT	TRAINER
20 May 2019 (10am – 2.30pm)	CiLCA Day 2	16/2018	DALC Office, Cromford	**		Jo Taylor
3 June 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
1 July 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	TBC Draycott	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
6 July 2019 (10am – 4.30pm)	Community Organising	16/2018	TBC	£30 per delegate	3 per session	TBC
8 July 2019 (6pm – 8.30pm)	Essential Chair Skills	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Wendy Amis
9 July 2019 (10am – 12.30pm)	Clerk Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
2 Sept. 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	Willington (South Derbyshire)	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
7 Sept 2019 10am – 12.30pm)	Councillor Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
26 Sept 2019 (10am – 1pm)	Health & Safety etc	5/2019	DALC Office, Cromford	£50 per delegate	1.5 per session	BHIB
30 Sept. 2019 (10am – 2.30pm)	CiLCA Day 1	16/2018	DALC Office, Cromford	£250 per delegate **		Jo Taylor
30 Sept 2019 (6.00pm – 8.30pm)	Councillor Essential Training	16/2018	Ashover Sports Pavilion	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis

7 October 2019 (10am – 2.30)	Finance for Local Council Clerks: Budgeting, precept & Financial Management	16/2018	DALC Office, Cromford	£75 per delegate	2 per session	Jo Taylor
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7 October 2019 (6pm – 8.30pm)	Essential Finance for Councillors	16/2018	DALC Office	£50 per delegate	1.5 per session	Jo Taylor
15 October 2019 (10am – 12.30pm)	Clerk Essential Training	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
16 October 2019 (10am – 1pm)	Essential Employment Law for Parish & Town Councils	16/2018	DALC Office, Cromford	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Chris Moses
22 October 2019 (11am – 2.00pm)	DALC AGM	03/2019	Chesterfield Football Club			

23 October 2019 (6pm – 8.30pm)	Councillor Essential Training	16/2018	New Mills Town Hall (Library)	*Enhanced Sub Councils up to 3 free places/£50	1.5 per session	Wendy Amis
4 Nov. 2019 (10am – 12.30pm)	CiLCA Day 2	16/2018	DALC Office, Cromford	**		Jo Taylor
6 Nov. 2019 (10am – 1pm)	Planning Nuts & Bolts	16/2018	TBC	£50 per delegate	1.5 per session	Lance Wiggins
14 Nov 2019	Risk Management etc	5/2019	DALC Office, Cromford	£50 per delegate	1.5 per session	BHIB

25 Nov. 2019 (6pm – 8.30pm)	Essential Chair Skills	16/2018	DALC Office, Cromford	£50 per delegate	1.5 per session	Wendy Amis
28 Nov. 2019 (10am – 1pm)	Freedom of Information GDPR	16/2018	TBC	£50 per delegate	1.5 per session	Michele Sarginson

* Up to 3 delegate places free per council on the enhanced subscription scheme

** Total fee for both days, plus follow-up support; a further payment is payable to SLCC for the examination and certificate