

## Bank reconciliation – pro forma

Name of smaller authority: **Swanwick Parish Council**

County area (local councils and parish meetings only): **Derbyshire**

**Financial year ending 31 March 2018**

Prepared by: Cheryl Miles Clerk/RFO (Name and role)

Date: 22/05/18

Balance per bank statements as at 31 March 2018:	£	£
	129149.34	
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Petty cash float (if applicable)	0.00	
Less: any un-presented cheques at 31 March 2018	3958.50	
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Add: any un-banked cash at 31 March 2018	0.00	
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Net balances as at 31 March 2018 (Box 8)	125190.84	<hr/>

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

### **CASH BOOK:**

Opening Balance 1 April 2017 (Prior year Box 8)	70306.17
Add: Receipts in the year	161626.53
Less: Payments in the year	106741.86
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Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>125190.84</u>

(See [example](#) for guidance if required)