

SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 21st December 2017 at 7.00pm

Present: Cllrs Adams, Barnett, King, Payne & Soudah, Clerk C Miles.

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

J Briggs, S Chidlow, R Castledine.

424/2017 APOLOGIES

Cllr Davies

425/2017 VARIATION OF ORDER OF BUSINESS

No variation proposed

426/2017 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Cllr. Soudah declared interest in item no.11.1

Cllr. Barnett declared interest in item no.11.2

The Councillor remained in the meeting.

427/2017 PUBLIC PARTICIPATION

427.1/2017 Public Speaking

Mr John Briggs voiced his frustration as a member of the public that AVBC/DCC are not keeping the public up to date with regard to the Local Plan and Lily Street.

427.2/2017 Member's Observations

Cllr Bruce Adams –

1. Asked if any starting dates had been issued for the development of Lily Street. He was informed that full planning hadn't yet been granted, so nothing could be done until then.

2. Wanted to bring to the Councils attention that a car had been keyed on High Street, the police have been informed.

Cllr Mary Barnett – reported that previous members of the Swanwick Social Club were willing to meet up with Cllr Soudah to discuss previous owner issues. Cllr Soudah is to meet them on Friday 5th January 2018. Cllr Adams reported that he knows someone that also may have some history information on the club.

Cllr Brenda Payne – referred to parking on the pavement below the Church on The Green during daytime hours. The Caretaker is to take a photo so the Clerk can report this to the local PSCO.

Cllr Soudah (Chair) reported that there is a large amount of mud on the road due to the farmer driving out of the top gate at Lily Street farm. The Clerk will report this to Highways.

427.3/2017 POLICE MATTERS

PCSO R Plant and two of the gentlemen that damaged the Christmas tree and lights have had a meeting with Cllr Soudah. It has been agreed that the gentlemen will pay the costs of repairs/replacement of damaged lights by 31st January 2018 under a Restorative Justice Agreement.

427.4/2017 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST

None

428/2017 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of Full Council held on 16th November 2017 be received as correct account of the meeting. The minutes were signed by the Chair.

429/2017 PLANNING MATTERS

429.1/2017 Planning Applications

None.

429.2/2017 Planning Decision Notices

The Council has received permission to demolish the Swanwick Social Club.

429.3/2017 Pre Submission Amber Valley Local Plan: Parish Council has responded and a copy is available to view at the office.

430/2017 CLERK'S REPORT

The Clerk's report was presented by the Clerk.

430.1/2017 Village Hall Site – Intrusive Investigation

It was noted that Groundsmiths have completed the Site Intrusive Investigation and issued a report. It shows that there is evidence of voids under the area of the proposed village hall which will need to be filled in by the grouting method.

430.2/2017 Village Hall Site - Contamination Survey

It was noted that Groundsmiths are currently doing gas sampling for the Site Contamination Survey.

430.3/2017 Vacancies in the office of Parish Councillor

It was noted that Cllr Briggs automatically vacated his office as a Member of Swanwick Parish Council due to non attendance of council meetings for a period of six consecutive months. AVBC have confirmed that no one has requested an election to fill the vacancy. The Parish Council will publish a notice that it intends to fill the vacancy by co-option. Members agreed to continue efforts to promote the vacancies, including on social media and the website.

430.4/2017 Councillor Attendance Record

Members noted need to inform Clerk of non-attendance well in advance of meeting. The attendance record was presented to Members.

430.5/2017 Swanwick Recreation Grounds- Chapel Street

NOTED:

It was noted that the Chair has requested further information from AVBC, regarding Land Registry, Trust issues etc. to allow the Council to make further decisions. Amber Valley Borough Council have not yet made a decision to transfer trusteeship.

430.6/2017 Christmas Tree

It was noted that the Clerk will endeavour to source a better tree for next year and allow time to view it before placing the order.

430.7/2017 BT Poles on 76 – 80 Derby Road removal

It was noted that the Clerk has sent further letters of Notice to both Openreach ENR Team and Pole Objections requesting the removal of the poles and is awaiting their responses.

430.8/2017 Swanwick Old Peoples Welfare High Street

It was noted that the fencing has been partially erected pending demolition of the building, electrical utility services have been disconnected, Cadent gas suppliers have quoted £1230.00 for disconnection and we are still waiting to hear from Severn Trent. Ownership investigations are ongoing. Three quoted for the demolition of the property ranging from £12,000 to £21,500.

RESOLVED:

430.8.1/2017 To authorise the Chair/Clerk to pay Cadent £1230 for disconnection of gas services.

430.8.2/2017 To authorise the Chair/Clerk to appoint a demolition contractor.

430.9/2017 Civic Service

It was noted that The Civic Service was a great success and the catering by The Pantry was excellent

430.10/2017 DALC Course

It was noted that the Clerk and Les Herbert (Village Hall Planning Group) attend the Grants and Grant Funding Course being held by DALC on 30th November 2017, to help with the process of securing additional funding for the Village Hall development.

430.11/2017 Register of Member's Interest

The Clerk reminded all Councillors to check their individual entries on the Register of Member's Interest on the Parish Council Web Site.

430.12/2017 Gardening Maintenance Tender

It was noted that invitation to tender for the gardening maintenance contract for 2018 has been sent out to the current contractor and two contractors, who have recently made inquiries. Notices have also been placed on our website and Facebook. Closing date is 31st January 2018.

430.13/2017 Christmas Decorations

It was noted that this is the second year of a three year contract for supply, testing and installation of Christmas decorations.

The Chair and Clerk reviewed the cost of providing decorations for commercial premises. As the Parish Council does not pay for the cost of decorations to all commercial businesses, an approach was made to the public houses and the Post office for a £150 contribution toward the cost of each installation. Only one public house was prepared to participate in the Village Christmas illuminations this year.

431/2017 Chair's Report

431.1/2017 Budget 2018-19 – to determine budget for 2018-19

The Chair presented the monitoring report and proposed adjustments to the 2017-18 Budget, followed by the proposed budget for 2018-19 and the proposed precept for 2018-19.

RESOLVED:

431.1.1/2017 To approve the proposed virement of the funds in 2017-18 budget as identified in the report.

431.1.2/2017 To approve the Swanwick Parish Council Budget for 2018-19.

431.1.3/2017 To approve the level of Precept for 2018-19 at £149,250.

431.2/2017 Banking arrangements - to approve internet banking arrangements.

The Chair presented a report on banking arrangements. The problems include not having a local bank and not having the facility of internet banking or a debit card. This creates problems when items need purchasing online etc. Options were discussed and the Chair is to meet with the current bank to see how this matter can be dealt with. The item was deferred to a future meeting.

432/2017 Councillor Updates

432.1/2017 Website activity & Social Media

Analysis of website activity as follows –

Facebook 250 to 400 visits.

SPC Website 271 visits.

432.2/2017 Civic & Carol Service 11 December 2017

The service was well received and the catering by The Pantry was excellent. Unfortunately the Primary school did not attend to sing carols at the service at the last minute, so there was a large amount of catering left, but the Chair and Clerk were able to organise taking the leftover food to the Padley Centre at Derby where it was distributed to the homeless.

432.3/2017 Village Hall Working Group Meeting 15 November 2017

Three architect members of the Working Group are considering designs and starting to work on the plans/drawings. Also the issue of the grouting of the voids has to be addressed, but this will be looked into when the structure has been decided on. There is an appeal for more experts in areas of business planning, grant funding and business/trust funds to join the working group.

432.4/2017 Defibrillator Working Group meeting 7/09/17

This meeting was not held as members could not attend.

433/2017 Correspondence & Circulars

Noted

434/2017 Accounts

434.1/2017 RESOLVED: To approve urgent payments

Date	Cheque	To Whom Payable	Reason	Amount £
06.11.17	3750	Iansprint Ltd	Newsletter	225.00
06.11.17	3751	Groundsmiths (UK) Ltd	Utility Clearance	900.00
09.11.17	3752	G Soudah	Phone & B/band	45.00
			Postage Stamps	6.72
			Misc - Bench stain	10.45
			Misc - Vacuum Cleaner	45.00
			Land Reg - SSC	12.00
			Misc - Bench fixings	3.96
			Misc - Sweeping brush	3.99
13.11.17	3753	Groundsmiths (UK) Ltd	Trial Holing	2,514.00
13.11.17	3754	SSE Atlantic	Gas Utility	53.31
20.11.17	3755	Western Power	Disconnection of SSC	278.47
21.11.17	3756	Waterplus	Quarterly Water Bill	36.09
23.11.17	3757	DALC	Grants Course	120.00
27.11.17	3758	G Soudah	Phone & B/band	28.50
			Postage	17.47
			Stationary	9.50
			Misc - T Rolls & Batteries	3.98
			Planning App Fee - SCC	40.90
			Ord Survey Map - SCC	21.00
			Civic ServiceWine	62.66
27.11.17	3759	Hart Signs	SCC Sign	25.00
30.11.17	3760	Employee wages 1	Wages Mth 8	885.12
30.11.17	3761	Employee wages 2	Wages Mth 8	1,242.34
01.12.17	3762	HMRC	Tax & NI Mth 8	342.51
01.12.17	DD	NEST	Pension Contribution 11/17	42.33
01.12.17	3763	New Leaf	Contract Payment 8 of 8	1,125.00
04.12.17	3764	New Leaf	Winter planting & compost	1,995.00
04.12.17	3765	Groundsmiths (UK) Ltd	Rotary drilling & gas wells	7,500.00
04.12.17	3766	Ilkeston Fencing	SCC Fencing	3,300.00
04.12.17	3767	Swanwick Baptist Church	Meeting Rental to November 2017	90.00
04.12.17	3768	MH-P Internet Ltd (Invoice 3178)	Website Cllr vacancy	18.00
			Total	21003.30

434.2/2017 RESOLVED: To approve the following payment

To Whom Payable	Reason	Amount £
M Barnett	Honorarium Qtr 4	80.00
	Total	80.00

**434.3/2017 Income Received
Noted**

Date	Remittance	Amount	£
09.11.17	601367 2nd Swanwick Scouts - Defib		337.50
16.11.17	601368 Steampacket - Xmas lights contribution		150.00
16.11.17	601369 R Soar-A Booth Memorial Walk - Defib		900.00
04.12.17	601370 S Young Santander - Defib		750.00
		Total	2137.50

**435/2017 Bank Reconciliation
Noted**

Cash Book Reconciliation

05.12.17

Opening Balance 01.04.17	72593.88	
Receipts to 04.12.17	148885.67	
Sub Total		221479.55
Unpresented cheques 16-17	2287.71	
Payments to 05.12.17	70447.15	
Unpresented cheques	16959.47	
Sub Total		55775.39
Closing Balance 05.12.17		165704.16
Bank Balance at 05.12.17		165704.16

436/2017 Exclusion of Press & Public

RESOLVED:

To approve the payment of a Christmas bonus to the caretaker.

437/2017 Items for the next agenda

None specifically proposed.

438/2017 Date & Time of Next Meeting

7.00pm 18th January 2018 at the meeting Rooms at the rear of the Baptist Church, Derby Road.

Meeting closed at 20.41

Signed: *G Soudah*

Date: 18th January 2018