

**SWANWICK PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
THURSDAY 20<sup>th</sup> December 2018 at 7pm**

**Present:** Cllrs Adams, Barnett, Davies, King, Payne & Soudah  
Clerk C Miles  
Cllr C Goodier and Cllr A Treenear attended from 7.15pm

**Members of the Public:**

**Members of the public listed waived their right to anonymity under the Data Protection Act:**

J Briggs, C Goodier, D Smith & A Treenear

**597/2018 APOLOGIES:**

Cllr Chidlow

**598/2018 VARIATION OF ORDER OF BUSINESS**

**Proposed:**

To take item on Co-option of Councillors at this point in order to allow participation in meeting.

**598.1/2018 Resolved:**

To vary order of business to consider co-option of candidates for the post of Councillor

**598.2/2018 Vacancies in the Office of Parish Councillor**

Cllr Soudah proposed to co-opt Cathryn Goodier and Amanda Treenear as Parish Councillors for the remaining term of this Council (until elections to be held in May 2019).

**RESOLVED:** To co-opt Cathryn Goodier and Amanda Treenear as a Parish Councillors for the remaining term of this Council (until elections to be held in May 2019).

**599/2018 DECLARATION OF INTEREST**

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

None.

**600/2018 PUBLIC PARTICIPATION**

**600.1/2018 Public Speaking –**

A report from **Cllr Wilson** was read out in his absence regarding the damaged bus shelter on Cray's Hill, the shelter is maintained by the Borough but does not belong to them and repeated acts of vandalism and thus repair has exhausted the budget for this structure.

**DS**

Commented that part of Cray's Hill is signed as Leabrooks. Cllr Soudah said that the Council would help look into this matter.

### **The Clerk**

1. Reported that Swanwick Allotment Association has requested if they can rent out the plots at the bottom of the site to the residents that back onto them, to be used more as a garden area, but charge them a different rate. The Council said that they had no problem with this, but all users are members of the Association and a variety of rates could cause problems. The boundary's should be clearly marked out so as there can be no confusion as to ownership, these sites should follow the Allotment Association rules as to what can be put on these sites and they must be cultivated and could only be allocated to these properties if there was no waiting list.

2. Reported that a resident who lives opposite the Crematorium, who has a lay-by outside of their property, is having problems with people using their garden as a toilet during the night. The Council will report this to Highways, AVBC and copy into Environmental Health to see if they can help in any way.

### **600.2/2018 Member's Observations**

#### **Cllr Mary Barnett –**

Mentioned again that the pavements at the entrance to the car park on The Green are sinking. The Clerk will chase this up.

#### **Cllr Allen King –**

Asked what was happening with the land at the bottom of Sleetmoor Lane that was formally owned by Owen Taylors.

**JB** said that he has sent in several observations regarding reserved matters of this planning application.

### **600.3/2018 POLICE MATTERS**

No meeting has been held, but there will be a Cyber Crime Presentation on Monday 28<sup>th</sup> January 2019 at 7pm at the Old School House, 22 The Green, Swanwick, DE55 1BL – all welcome.

### **600.4/2018 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST**

None

### **601/2018 MINUTES OF FULL COUNCIL**

#### **RESOLVED:**

Minutes of Full Council held 15<sup>th</sup> November 2018 are received as correct account of the meeting. The minutes were signed by the Chair.

### **602/2018 PLANNING MATTERS**

#### **602.1/2018 Planning Applications**

No comments received & no Planning Applications considered.

### **603/2018 Clerk's Report**

The Clerk's report was presented by the Clerk.

### **603.1/2018 Christmas Tree and Village Lights**

Members noted the update.

### **603.2/2018 Garden Maintenance**

Members noted the update.

### **603.3/2018 Notice of vacancy in the Office of Parish Councillor**

Members noted the update.

### **603.4/2018 Councillor Attendance record 2018-19**

Members noted the update.

### **604/2018 Chair's Report**

#### **604.1/2018 Budget 2019-20 – to determine budget for 2019-20**

The Chair presented the monitoring report and proposed adjustments to the 2018-19 Budget, followed by the proposed budget for 2019-20 and the proposed precept for 2019-20.

#### **RESOLVED:**

**604.1.1/2018** To approve the proposed virement of the funds in 2018-19 budget as identified in the report.

**604.1.2/2018** To approve the Swanwick Parish Council Budget for 2019-20.

**604.1.3/2018** To approve the level of Precept for 2018-19 at £162,275.

### **605/2018 Councillor Updates**

#### **605.1/2018 Website activity & Social Media**

Analysis of website activity as follows –

Facebook reached 1000 plus in November 2018.

SPC Website had 222 visits in November 2018.

#### **605.2/2018 Village Hall Working Group**

It was noted that the Council Offices are permanently closed and the Clerk is now working from home. Cadent Gas is now disconnected and the Clerk is still waiting for quotes from STW and Western Power have quoted £1107.04. The Architect has accepted our offer and Cllr Chidlow is going to join the group to help with finances/fundraising.

#### **605.3/2018 Defibrillator Working Group**

It was noted that the Civic Service collection of £400 has been donated to the defibrillator fund along with the £30 fee that the Council usually pay for renting the OSH for the evening.

It was noted that we are currently in discussions with Swanwick Primary School to assist them in installing a defibrillator on their gates.

### 605.4/2018 Civic Service

It was noted that the service was very well attended, including neighbouring dignitaries. Amber Voices, Crich Brass Band and Swanwick Primary Year 5 all took part and were very enjoyable. The catering by The Pantry was once again excellent.

### 605.5/2018 Well Dressing - Saturday, 18th May 2019

It was noted this is progressing well and a meeting will be arranged for January 2019.

### 606/2018 Correspondence & Circulars Noted

### 607/2018 Accounts

#### 607.1/2018 RESOLVED: To approve urgent payments

Date	Cheque	To Whom Payable	Reason	Amount £
09.11.18	DEBIT CARD	Post Office	PAT Machine postage	6.50
11.11.18	3854	P Barrett	Rem Sunday Bugler	50.00
09.11.18	3855	Royal Mail	Office Post Redirection	490.00
19.11.18	D/D	Haven Power	Electric Utility	14.00
28.11.18	3856	Mh-p internet	Updating Plan F 01.12.17-30.11.18	588.00
30.11.18	DEBIT CARD	Amazon	Laminate pouches	6.48
30.11.18	DEBIT CARD	Olypa	Steel Barrier Fencing Pins for Xmas tree	29.98
30.11.18	DEBIT CARD	Digital Isle	Cable ties for Xmas tree	7.99
30.11.18	DEBIT CARD	STW	Disconnection survey	294.47
30.11.18	DEBIT CARD	Tool Station	Xmas tree fixings	57.89
30.11.18	DEBIT CARD	Poundstretcher	Storage Boxes	10.00
30.11.18	DEBIT CARD	Tesco	Stationary & supplies for Civic Service	40.75
			<b>Total</b>	<b>1596.06</b>

#### 607.2/2018 RESOLVED: To approve the following payment

To Whom Payable	Payment Ref	Reason	Amount £
Staff	BACS	Mth 9 Salaries	2722.95
HMRC	BACS	Mth 9 Tax & NI Contribution	557.60
NEST	D/D	Mth 9 Pension Deduction & Employer Contribution	137.22
LITE	BACS	Christmas lights installation	10674.00
LITE	BACS	Christmas tree install/remove	720.00
Iansprint	BACS	Newsletter printing	225.00
Iansprint	BACS	Photocopying Minutes etc	23.20
		<b>Total</b>	<b>15059.97</b>

### 607.3/2018 Income Received Noted

Date	Remittance	Amount £	
06.11.18	605962	SAA half year rent 2017-18	225.00
27.11.18	BACS	Part refund from STW Survey (paid 9.11.18)	156.59
		<b>Total</b>	<b>381.59</b>

## **608/2018 Bank Reconciliation**

### **Noted:**

#### **Cash Book Reconciliation 30.11.18**

Opening Balance 01.04.18	129,149.34	
Receipts to 30.11.18	154,603.75	
Sub Total		283,753.09
Unpresented cheques 2017/18	3,958.50	
Payments to 30.11.18	59,571.35	
Unpresented cheques 2018/19	0.00	
Sub Total		63,529.85
Closing Balance 30.11.18		220,223.24
Bank Balance at 30.11.18		220,223.24

## **609/2018 Exclusion of Press & Public –**

Comments from Cllr Adams Noted.

## **610/2018 Items for the next agenda**

None.

## **611/2018 Date & Time of Next Meeting**

7.00pm 17<sup>th</sup> January 2019 at the Meeting Room at the rear of the Baptist Church, Derby Road.

## **Meeting closed at 20.45**

Signed: *G Soudah*

Date: 17<sup>th</sup> January 2019