

**SWANWICK PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
THURSDAY 19<sup>th</sup> December 2019 at 7pm**

**Present:** Cllrs Barnett, Chidlow, Goodier, Grant, King, Payne, Soudah, Trenear, Webster & Clerk C Miles

**Members of the Public:**

**Members of the public listed waived their right to anonymity under the Data Protection Act:**

J Briggs & D Smith

**769/2019 APOLOGIES**

None

**770/2019 VARIATION OF ORDER OF BUSINESS**

None

**771/2019 DECLARATION OF INTEREST**

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Cllr. Soudah declared interest in item no.11.1

Cllr. M Barnett declared interest in item no.11.2

The Councillors remained in the meeting.

**772/2019 PUBLIC PARTICIPATION**

**772.1/2019 Public Speaking –**

**J Briggs** informed the Council that he noticed that AVBC had accepted recommendations to pass on the Trusteeship of Swanwick Recreation Grounds to Swanwick Parish Council and in his opinion this was just a financial cutback by AVBC. **Cllr Soudah** responded that this is still a way to go before completion, with ongoing discussions and clarifications and the Council have taken extra costs into account when preparing the budget and precept for 2020-21.

**D Smith**

1. Requested that the Council look into replacing a tree that had to be cut down due to being damaged in a car accident on Cray's Hill. **Cllr Soudah** said that the Clerk would look into land ownership and if there is insurance responsibility.

2. Commented that he is sending a letter to Swanwick Hall School regarding the amount of buses attending Swanwick Hall School causing problems in and around the lay-by area.

**772.2/2019 Members' Observations**

**Cllr Cathryn Goodier –**

Mentioned that she had been asked if it was possible to have separate dog bins on Broadway due to the general waste bins being full of dog waste.

**Cllr Brenda Payne** asked if the Council could also include more bins on the paths leading to Broadway. The Clerk will contact AVBC to see if they will erect more bins or look into alternatives.

**Cllr Rod Grant** reported that the Council had been approached to ask if they would consider signing a Armed Forces Covenant, which is to commit to support the Armed Forces Community.

**Resolved:**

To agree to sign and commit to the Armed Forces Covenant.

**772.3/2019 POLICE MATTERS**

None reported and all can be viewed online.

**772.4/2019 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST**

None

**773/2019 MINUTES OF FULL COUNCIL**

**RESOLVED:**

Minutes of Full Council held 21<sup>st</sup> November 2019 be received as correct account of the meeting. The minutes were signed by the Chair.

**774/2019 PLANNING MATTERS**

**774.1/2019 Planning Applications**

None

**775/2019 CLERK'S REPORT**

The Clerk's report was presented by the Clerk.

**775.1/2019 Vacancies in the office of Parish Councillor**

Members noted the update.

**775.2/2019 Councillor Attendance Record**

Members noted the update.

**775.3/2019 Banking update**

The Clerk is currently looking into alternative savings options.

**775.4/2019 Gardening Maintenance Tender**

The Clerk will be sending out the Tender invitations shortly.

**775.5/2019 Swanwick Recreation Grounds, Chapel Street**

Members noted the update.

**776/2019 Chair's Report**

**776.1/2019 Budget 2020-21 – to determine budget for 2020-21**

The Chair presented the monitoring report and proposed adjustments to the 2019-20 Budget, followed by the proposed budget for 2020-21 and the proposed precept for 2020-21.

**RESOLVED:**

**776.1.1/2019** To approve the proposed virement of the funds in 2019-20 budget as identified in the report.

**776.1.2/2019** To approve the Swanwick Parish Council Budget for 2020-21.

**776.1.3/2019** To approve the level of Precept for 2020-21 at £166,735.

## **777/2019 Councillor Updates**

### **777.1/2019 Website activity & Social Media**

Analysis of website activity as follows –

Facebook reached over 521 views.

SPC Website had 213 visits.

### **777.2/2019 Village Hall Working Group**

No meeting this month and the VHWG Funding Group are setting up a meeting with a company who may be able to help with grant applications.

### **777.3/2019 Defibrillator Working Group**

No meeting lately and £320 for the fund was received from the collection of the Civic Service. A new site to put up a defibrillator around the Brackendale/Broadway area is being looked into.

### **777.4/2019 Civic Service Monday 9<sup>th</sup> December 2019**

All went very well, enjoyed by all. The small amount of food left from the buffet was taken to Ripley Salvation Army to help feed their Christmas packing volunteers. The Council also received a thank you note for the flowers sent to Meryl Hannant who is retiring from her position as Primary School Headmistress.

### **777.5/2019 Armed Forces Covenant**

Discussed in 772.2/2019 Members' Observations

## **778/2019 Correspondence & Circulars**

**Noted**

## **779/2019 Accounts**

### **779.1/2019 RESOLVED: To approve urgent payments**

<b>Date</b>	<b>Cheque</b>	<b>To Whom Payable</b>	<b>Reason</b>	<b>Amount £</b>
18.11.19	DD	Haven Power	Electric Utility	14.00
11.11.19	3893	mh-p internet	SPC.org.uk Yearly Subs	588.00
22.11.19	BACS	Clerk Expenses	Laptop Update	75.00
22.11.19	BACS	G Soudah	Chair's Allowance 2nd Half 2019-20	400.00
26.11.19	BACS	British Legion	40 lamppost poppies and wreath	140.00
26.11.19	BACS	The Pantry	Civic Service Catering	654.50
02.12.19	DEBIT CARD	Post Office	DCC Signed For	2.26
02.12.19	DEBIT CARD	Toolstation	Cable Ties	16.49
02.12.19	DEBIT CARD	Toolstation	Turnbuckles	4.28
02.12.19	DEBIT CARD	O2	Clerks Mobile Phone Oct 2019	17.22
02.12.19	DEBIT CARD	Help the Heros	Flugelhorn Donation Rem Sunday 2019	50.00
02.12.19	DEBIT CARD	Tesco	Civic Service Drinks etc	157.73
02.12.19	DEBIT CARD	Range	Civic Service Plates etc	16.96
02.12.19	DEBIT CARD	Amazon	Printer Cartridges	23.70
			<b>Total</b>	<b>2160.14</b>

**779.2/2019 RESOLVED: To approve the following payment**

To Whom Payable	Payment Ref	Reason	Amount £
Staff	BACS	Mth 9 Year End 2020 Salaries	2817.09
HMRC	BACS	Mth 9 Tax & NI Contribution Year End 2020	759.14
NEST	D/D	Mth 9 Pension Deduction & Employer Contribution Year End 2020	240.64
Iansprint	BACS	Dec 2019 Newsletter Printing	225.00
ClIr M Barnett	CHQ	Honorarium Qtr 4	80.00
LITE	BACS	Christmas lights installation 2019 including new lights for The Gate and Steampacket	12804.00
Clerk	BACS	Working from Home Expenses Dec 2019 to Nov 2020	300.00
		<b>Total</b>	<b>17225.87</b>

**779.3/2019 Income Received Noted**

Date	Remittance	Amount	£
		<b>Total</b>	<b>0.00</b>

**780/2019 Bank Reconciliation****Noted:**Cash Book Reconciliation02.12.19

Opening Balance 01.04.19	181,054.23	
Receipts to 02.12.19	530,288.05	
Sub Total		711,342.28
Payments to 02.12.19	147,880.45	
Unpresented cheques 2018/19	0.00	
Sub Total		147,880.45
Closing Balance 02.12.19		563,461.83
Bank Balance at 02.12.19		563,461.83

**781/2019 Exclusion of Press & Public**

None.

**782/2019 Items for the next agenda**

None.

**783/2019 Date & Time of Next Meeting**Date of Next Meeting: 7.00pm 16<sup>th</sup> January 2020 at the Meeting Room at the rear of the Baptist Church, Derby Road.**Meeting closed at 20.31**Signed *G Soudah*Date: 16<sup>th</sup> January 2020