

**SWANWICK PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
THURSDAY 20<sup>th</sup> June 2019 at 7pm**

**Present:** Cllrs Goodier, King, Payne, Soudah & Clerk C Miles

**Members of the Public:**

**Members of the public listed waived their right to anonymity under the Data Protection Act:**

Cllr Wilson (left at 7.15pm), J Briggs, R Castledine, R Grant

**692/2019 APOLOGIES**

Cllrs Chidlow, Tremain & Webster

**693/2019 VARIATION OF ORDER OF BUSINESS**

None

**694/2019 DECLARATION OF INTEREST**

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

None

**695/2019 PUBLIC PARTICIPATION**

**695.1/2019 Public Speaking –**

**Cllr Wilson** reported that he had applied to 'call in' the Sleetmoor Lane Planning Application but was denied by AVBC as it was too late.

**JB**

1. Said that at the Planning Board Meeting they have recalled 7 applications, to reconsider them.
2. Local Plan – AVBC has now withdrawn the Local Plan, the meeting was a shambles with chairs of local Parish Councils not even allowed into the meeting.
3. **JB** had enquired about the status of the Lily Street northern entrance with AVBC who then referred to DCC and they are still in talks with Highways England about how the entrance/traffic is to be dealt with, **JB** said that this has been going on for 5 years.

**695.2/2019 Members' Observations**

**Cllr Brenda Payne –**

Enquired if the small strip of land near the well was to be planted, the Clerk responded saying that it would be planted soon.

**Cllr Cathryn Goodier –**

1. Reported that after making enquiries regarding litter picks in the village, it is something that we should monitor and come back to.
2. Enquired if it was possible to have wild flower/poppies planted in some of the village's verges, **Cllr GS** responded that they are not our land and

permission needs to be granted by DCC to cultivate verges, the Clerk will look into the matter.

### **695.3/2019 POLICE MATTERS**

Noted

### **695.4/2019 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST**

None

### **696/2019 MINUTES OF FULL COUNCIL**

#### **RESOLVED:**

Minutes of Full Council held 16<sup>th</sup> May 2019 be received as correct account of the meeting. The minutes were signed by the Chair.

### **697/2019 PLANNING MATTERS**

#### **697.1/2019 Planning Applications**

None

### **698/2019 CLERK'S REPORT**

The Clerk's report was presented by the Clerk.

#### **RESOLVED:**

To allow the following to be published on the website as required by the Chair/Clerk –

**698.1/2019 To approve publication of the Standing Orders May 2016 (Rev. 06/19)**

**698.2/2019 To approve publication of the Financial Regulations May 2016 (Rev.**

**698.3/2019 To approve publication of the Customer Complaint Procedure May 2016**

**698.4/2019 To approve publication Code of Conduct May 2017 (Rev. 06/19)**

**698.5/2019 To approve publication of the Council's Publication Scheme May 2016 (Rev. 06/19)**

**698.6/2019 To approve publication of Retention of documents May 2016 (Rev. 06/19)**

### **698.7/2019 Vacancies in the office of Parish Councillor**

Members noted the update.

### **698.8/2019 Councillor Attendance Record**

Members noted the update.

### **698.9/2019 S137 Grant Applications 2019**

A total of seven applications were received this year.

#### **RESOLVED:**

To award £200-00 to each of the following organisations:

- a) Amber Valley Voices towards buying new music sets.
- b) Baptist Church to assist with the ongoing repair of the building.
- c) St Andrew's Church towards the cost of the brass band on 'Last night of the Proms'.
- d) Swanwick Allotment Association towards the cost of purchasing water butts.

- e) Swanwick Preschool towards buying a water and sand table.
- f) 2<sup>nd</sup> Swanwick St Andrews Brownies to help towards buying new resources for the New Guiding Programme.
- g) 3<sup>rd</sup> Swanwick Rainbows & Brownies to help towards buying new resources for the New Guiding Programme.

### **698.10/2019 75th Anniversary of VE Day June 2020**

A separate group will be set up to work on this project and a meeting with the Well Dressing Group will be organised to see how they can work together on this project.

### **698.11/2019 Rights of Way Agreement 2019-20**

The Clerk has completed the agreement to participate in the 2019-20 Rights of Way Maintenance with DCC.

### **698.12/2019 2019 Lamp Post Poppies**

It was agreed to mention the British Legion lamp post poppies in the next newsletter to ask residents if they wished to 'sponsor a poppy' at a suggested donation of £3 each.

### **698.13/2019 Christmas lights 2019**

**RESOLVED** to award the 3 year contract to LITE Contractors.

### **699/2019 Chair's Report**

#### **699.1/2019 Village Hall Financing**

##### **RESOLVED:**

- 1) Approve the decision to borrow the amount of £350,000
- 2) Approve the application for a loan for the full £350,000 from the United Kingdom Debt Management Office (Public Works Loan Board)
- 3) Approve that the Clerk/RFO and Chair are instructed to apply for a fixed rate loan repayable by EIP (equal instalment of principal) over a period of 20 years
- 4) Approve that the Clerk/RFO and Chair agree the rate of interest notified by PWLB two days before the advance
- 5) Approve that the Clerk/RFO and Chair authorise the direct debit mandate for the repayment schedule.

#### **699.2/2019 Swanwick Recreation Grounds**

##### **RESOLVED:**

To agree in principal to the transfer of sole trusteeship from Amber Valley Borough Council to Swanwick Parish Council

### **700/2019 Councillor Updates**

#### **700.1/2019 Website activity & Social Media**

Analysis of website activity as follows –  
 Facebook reached over 1900.  
 SPC Website had 271 visits.

#### **700.2/2019 Village Hall Working Group**

The services are now disconnected and the demolition and grouting will commence towards the end of July. The fund raising group are to try applying again to the Lottery Community Fund, giving more information.

### **700.3/2019 Defibrillator Working Group**

The village now has 3 defibrillators installed and working in the village.

### **700.4/2019 Well Dressing**

This was once again a well attended and very successful day.

### **700.5/2019 Remembrance Sunday 10th November 2019**

Due to illness we need to find a new bugler for the event. The Clerk is currently in the process of applying to AVBC from the road closure and arranging for the police to escort the parade.

### **700.6/2019 Civic Service Monday 9<sup>th</sup> December 2019**

St Andrews Church, the Old School House, Crich Brass Band and Amber Valley Voices have all been booked.

### **701/2019 Correspondence & Circulars Noted**

### **702/2019 Accounts**

#### **702.1/2019 RESOLVED: To approve urgent payments**

<b>Date</b>	<b>Cheque</b>	<b>To Whom Payable</b>	<b>Reason</b>	<b>Amount £</b>
17.05.19	DD	Haven Power	Electric Utility	14.00
17.05.19	BACS	Defib Store	2 x Defibs & Cabinets	3,009.60
24.05.19	BACS	Acclimatize	Climbing Wall WD 2019	300.00
24.05.19	BACS	Salaries	Mth 2 Year end 2020	2719.89
24.05.19	BACS	HMRC	Mth 2 Tax & NI Contribution	691.64
18.05.19	3872	Stuart Brown	Childrens Entertainer WD 2019	250.00
18.05.19	3873	Crich Brass Band	WD 2019	180.00
22.05.19	3874	J Smith	1st Aider WD19	50.00
31.05.19	DEBIT CARD	Printscene	WD Banner	60.00
31.05.19	DEBIT CARD	Jacksdale GC	Bedding Plants & Hanging Baskets	2,653.71
31.05.19	DEBIT CARD	Toolstation	WD Barrier tape & cable ties	13.44
31.05.19	DEBIT CARD	Toolstation	WD Buckets & cable ties	9.48
31.05.19	DEBIT CARD	Post Office	WD Plate Comp Vouchers	70.00
31.05.19	DEBIT CARD	O2	Clerk Mobile April 2019	23.22
31.05.19	DEBIT CARD	O2	Clerk Mobile May 2019	-10.00
31.05.19	DEBIT CARD	Allpart mcr	Water Jerry Cans	19.94
31.05.19	DEBIT CARD	Warrior Waterfed System	Waterfed trolley system	279.99
31.05.19	DD	NEST	Employees/Employers Pension Deductions Mth 2 year end 2020	230.14
			<b>Total</b>	<b>10565.05</b>

**702.2/2019 RESOLVED: To approve the following payment**

To Whom Payable	Payment Ref	Reason	Amount £
Staff	BACS	Mth 3 Year End 2020 Salaries	2720.09
HMRC	BACS	Mth 3 Tax & NI Contribution Year End 2020	691.44
NEST	D/D	Mth 3 Pension Deduction & Employer Contribution Year End 2020	230.14
Cllr M Barnett	CHQ	Honorarium Qtr 1	80.00
Rockfall	BACS	Staff PPE	66.45
St Andrews Church	CHQ	Annual Floodlighting Contribution	130.00
Iansprint	BACS	WD Artwork	10.00
Iansprint	BACS	Copying April/May	24.32
		<b>Total</b>	<b>3952.44</b>

**702.3/2019 Income Received Noted**

Date	Remittance	Amount £
07.06.19	SAA 1 <sup>st</sup> half rent 2019	225.00
	<b>Total</b>	<b>225.00</b>

**703/2019 Bank Reconciliation****Noted:**Cash Book Reconciliation31.05.19

Opening Balance 01.04.19	181,054.23	
Receipts to 31.05.19	84,766.81	
Sub Total		265,821.04
Payments to 31.05.19	25,085.67	
Unpresented cheques 2018/19	125.00	
Sub Total		24,960.67
Closing Balance 31.05.19		240,860.37
Bank Balance at 31.05.19		240,860.37

**704/2019 Exclusion of Press & Public**

None.

**705/2019 Items for the next agenda**

None.

**706/2019 Date & Time of Next Meeting**7.00pm 18<sup>th</sup> July 2019 at the Meeting Room at the rear of the Baptist Church, Derby Road.**Meeting closed at 20.45**Signed: *G Soudah* Date: 18<sup>th</sup> July 2019