

**SWANWICK PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
THURSDAY 19<sup>th</sup> October 2017**

**Present:** Cllrs Adams, Barnett, Davies, King, Payne & Soudah,  
Clerk C Miles

**Members of the Public:**

**Members of the public listed waived their right to anonymity under the Data Protection Act:**

AVBC Cllr David Wilson  
Stephen Barnett

**394/2017 APOLOGIES**

Cllr Briggs

**395/2017 VARIATION OF ORDER OF BUSINESS**

No variation proposed

**396/2017 DECLARATION OF INTEREST**

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

No Declarations.

**397/2017 PUBLIC PARTICIPATION**

**397.1/2017 Public Speaking**

**AV Cllr. David Wilson** a photo of Civic Service will be sent to the Clerk from AVBC.

Planning for the private car park on Derby Road has been withdrawn. Lily Street planning application has been called in and will be determined by AVBC Planning Board, Cllr Wilson has spoken to Planning Officers and it should be in December 2017 meeting.

Cllr. Wilson is unable to attend Swanwick Parish Council's Civic Service on Monday 11<sup>th</sup> December 2017; Cllr S Hayes will attend and lay the wreath on behalf of the Borough Councillors.

**Mr Steven Barnett** attended the meeting with a view of maybe becoming a Parish Councillor. Chair G Soudah generally ran through the role of a councillor, stating that it would be best to attend a few meetings to get a feel for the role and then submit a basic resumé complete with statement of interests and skills would be required. The Parish Council would then consider the application and take a vote on the matter. Mr Barnett subsequently withdrew his interest in applying to be a councillor.

**397.2/2017 Member's Observations**

**Cllr Mary Barnett -**

1. Has received complaints regarding large lorries going up High Street, can they be diverted to the traffic lights? The Chair explained that the weight restriction applies at both ends; however access is permitted to sites within the restricted area.

2. Could we complain to AVBC regarding the pavement approaching the car park behind the Old School House as it has sunk and is holding water? The matter will be reported to AVBC and DCC.

### **397.3/2017 POLICE MATTERS**

Cllr. Soudah is attending the panel next week and will report back.

### **397.4/2017 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST**

None

### **398/2017 MINUTES OF FULL COUNCIL**

#### **RESOLVED:**

Minutes of Full Council held on 21<sup>st</sup> September 2017 be received as correct account of the meeting. The minutes were signed by the Chair.

### **399/2017 PLANNING MATTERS**

#### **399.1/2017 Planning Applications**

**AVA/2017/0963 Lily Street Farm** – Cllr. Soudah attended a meeting and raised issues with Nigel Mills on 27<sup>th</sup> September. Nigel Mills has received a reply from the developer saying that the additional documents have now been sent to AVBC. Cllr. Soudah stated that none of the new documents appear on the AVCB website and he would write to AVBC further.

#### **399.2/2017 Planning Decision Notices**

No comments received & no Planning decision notices considered.

### **400/2017 CLERK'S REPORT**

#### **400.1/2017 Village Hall Site – Intrusive Investigation**

The appointment of Groundsmiths to do the Site Intrusive Investigation works was noted. Work will commence w/c 30<sup>th</sup> October 2017. The Clerk to send out letters to Residents notifying them of drilling works.

#### **400.2/2017 Village Hall Site - Contamination Survey**

The appointment of Groundsmiths to do the Site Contamination Survey works was noted. Work will commence w/c 30<sup>th</sup> October 2017.

#### **400.3/2017 Application to DoT for Stopping up Order**

The Council has received an objection from Cadent as they have a low pressure main gas pipe running along the driveway on the Parish Council land. Cadent are requesting that the council pay to have a wayleave estimated at £1000 plus all legal fees.

It was suggested to leave this matter for the time being until the plans are in place for the position of the Village Hall as this may change the position of the main pipe.

#### **400.4/2017 Vacancies in the office of Parish Councillor**

Members have been urged to increase efforts to persuade residents to apply.

#### **400.5/2017 Councillor Attendance Record**

Members noted need to inform Clerk of non-attendance well in advance of meeting.

#### **400.6/2017 Swanwick Recreation Grounds- Chapel Street NOTED:**

The Chair is still seeking further information from AVBC and ADASC to allow the Council to make further decisions.

#### **400.7/2017 Street Lighting Columns - Stress Testing**

##### **RESOLVED:**

To authorise the Chair/Clerk to appoint Platinum Electrical to undertake the SLC Stress Testing.

#### **400.8/2017 DCC Snow Warden Scheme**

The Clerk has registered the council under the scheme and ordered a load of grit to be delivered by DCC.

#### **400.9/2017 BT Poles on 76 – 80 Derby Road removal**

##### **RESOLVED:**

That the Clerk can continue to investigate this situation.

#### **400.10/2017 Swanwick Old Peoples Welfare High Street**

Following discussion about how the council should secure the site, a motion was put forward to erect fencing pending demolition.

##### **PROPOSAL:**

1. To authorise the Chair/Clerk to appoint a contractor to erect a fence around the property due to it being a hazard.
2. To authorise the Chair/Clerk to continue investigations into the ownership of the property.

##### **RESOLVED:**

**400.10.1/2017** To authorise the Chair/Clerk to appoint a contractor to erect a fence around the property due to it being a hazard.

**400.10.2/2017** To authorise the Chair/Clerk to continue investigations into the ownership of the property.

#### **400.11/2017 Portable Appliance Testing**

##### **RESOLVED:**

To authorise the Clerk to purchase the MicroPAT package.

#### **400.12/2017 Notice Board**

##### **RESOLVED:**

To authorise the Clerk to purchase the Notice Board.

#### **400.13/2017 Christmas Tree**

Following discussion about obtaining a 20ft Christmas tree a motion was put forward to purchase a tree from New Farm Cadeby

##### **PROPOSAL:**

1. To authorise the Clerk to purchase the Christmas tree at a price of £250.00 plus VAT.

**RESOLVED:**

To authorise the Clerk to purchase the Christmas tree at a price of £250.00 plus VAT.

**401/2017 Chair's Report**

The Chair presented a brief verbal report. In addition to supporting the newly appointed Clerk undertake the duties and actions outlined in the Clerk's Report, the Chair reported on future activities: -

## Future Events:

1. Defibrillator Working Group Meeting 1 November 2017
2. Safer Neighbourhood Panel Meeting 1 November 2017
3. Cray's Hill Community Group Meeting 2 November 2017
4. Remembrance Parade 12 November 2017
5. Ripley TC Civic Service 26 November 2017
6. Swanwick Civic & Carol Service 11 December 2017

**402/2017 Councillor Updates****402.1/2017 Website activity & Social Media**

Analysis of website activity was not available for the meeting.

Access to social media accounts has been amended by Cllr. Davies to allow Clerk to act as administrator.

**402.2/2017 Remembrance Sunday Parade 12 November 2017**

Road Closure signs to be put up 10 days before the Parade. Councillors are asked to inform the Clerk if attending and numbers for seat reservations. Ann Fleming to be contacted regarding the readings/Roll of Honour.

**402.3/2017 Civic Carol Service 11 December 2017**

Crich Brass Band has been booked. Amber Valley Voices will be supporting the Service and catering by The Pantry to be arranged by the Clerk.

**402.4/2017 Village Hall Working Group Meeting 18 October 2017**

It has been agreed that 3 architect members of the Working Group would do the initial plan drawings.

**402.5/2017 Defibrillator Working Group meeting 7/09/17**

An additional £400 was donated by DCC Councillor Marshall Clarke from the Members Community Leadership Scheme of DCC.

The BHF will financially help with the defibrillator but not the case it has to go in.

**403/2017 Correspondence & Circulars**

Noted

**404/2017 Accounts**

**404.1/2017 RESOLVED: To approve urgent payments**

Date	Cheque	To Whom Payable	Reason	Amount £
31.08.17	3720	Atlantic Electric & Gas	Gas Utility	33.41
07.09.17	DD	NEST	Pension Contr. 08/17	25.95
17.09.17	DD	Haven Power Ltd	Utility Electricity	17.00
21.09.17	3721	Cancelled		0.00
21.09.17	3722	M Barnett	Honorarium Qtr 3	80.00
21.09.17	3723	G Soudah	Chair's Allowance 2nd Half	400.00
21.09.17	3724	G Soudah (Reimbursement)	Phone & B/band	30.00
			Stationery	71.50
			Postage Stamps	13.44
			Misc - Flowers etc	16.50
			Misc - Consumables	1.99
			Ent - Int Panel	47.50
			Ent - Int Panel - plates & glasses	5.07
21.09.17	3725	G Soudah	Keys	40.00
30.09.17	3726	New Leaf Landscapes	Contract Payment 6 of 8	1,125.00
30.09.17	3727	Broadbent Solicitors LLP	Reg of Title - Swanwick Allmt	299.00
30.09.17	3728	Rock Fall (UK) Ltd	Personal Protective Equipment	67.39
30.09.17	3729	Rural Action Derbyshire	PAT Workshop (RC)	117.60
30.09.17	3730	Royal British Legion	2 x wreaths	40.00
30.09.17	3731	Glasdon UK Ltd	Spaceliner bin	1,208.31
30.09.17	3732	Cancelled		0.00
30.09.17	3733	R Castledine	Wages Mth 6	1,230.99
30.09.17	3734	HMRC	Tax & NI Mth 6	342.51
30.09.17	3735	C Miles	Wages Mth 6	884.92
03.10.17	DD	NEST	Pension Contr. 09/17	42.33
06.10.17	3736	Valley CIDS	Bench refurb - Man Shed	40.00
06.10.17	3737	Noticeboards Online	Noticeboard	235.20
			<b>Total</b>	<b>6415.61</b>

**404.2/2017 RESOLVED: To approve the following payment**

To Whom Payable	Reason	Amount £
MH-P	Web Site 2017-18	588.00
	<b>Total</b>	<b>588.00</b>

**404.3/2017 Income Received**

Noted

Date	Remittance	Amount £
20.09.17	601365 Swanwick Allotments 2nd Half Rent	225.00
21.09.17	BACS September 17 Precept	69625.00
	<b>Total</b>	<b>69850.00</b>

#### **405/2017 Bank Reconciliation**

##### **Cash Book Reconciliation 01.10.17**

Opening Balance 01.04.17	72593.88	
Receipts to 02.10.17	147098.17	
Sub Total		219692.05
Unpresented cheques 16-17	2287.71	
Payments to 02.10.17	41775.3	
Unpresented cheques	5315.72	
Sub Total		38747.29
Closing Balance 02.10.17		180944.76
Bank Balance at 02.10.17		180944.76

#### **406/2017 Exclusion of Press & Public**

None

#### **407/2017 Items for the next agenda**

None specifically proposed

#### **408/2017 Date & Time of Next Meeting**

7.00pm 16<sup>th</sup> November 2017 at the meeting Rooms at the rear of the Baptist Church, Derby Road

**Meeting closed at 20.35**

Signed: *G Soudah*

Date: 16<sup>th</sup> November 2017